**DAILY ASSESSMENT REPORT**

|  |  |  |  |
| --- | --- | --- | --- |
| **Date:** | 20/05/2020 | **Name:** | Jagadeesha Hegde |
| **Course:** | TCS-ION Career Edge | **USN:** | 4al17ec036 |
| **Topic:** | Ace Corporate Interviews  Learn Corporate Etiquette  Write Effective Emails | **Semester & Section:** | 6th A |
| **Github Repository:** | Jagadeesha-036 |  |  |

|  |
| --- |
| **FORENOON SESSION DETAILS** |
| **Image of session** |
| **Report**  **Ace Corporate Interviews**   * Interview is widely used process of screening applicants for jobs. * Interview includes 4 P’s – Prepare, Practice, Present and Participate. * **Do’s for an interview.**   Dress formally.  Ask for clarification if you don’t understand the question.  Take care of personal grooming and cleanliness.  Reply to question in positive manner.  Reach 10-15 mins early for an interview.   * **Don’ts for an interview.**   Don’t stay up late at night.  Don’t over eat or consume carbonated soft drinks.  Don’t feel nervous.  Don’t take a seat until you are offered one.   * **Negotiation technique –**   Put yourself in the other person’s shoes and consider how they would react to your proposal.   * **Commonly asked questions in an interview.**   Tell me something about yourself?  Why should we hire you?  What are your strengths?  What are your weaknesses?  What is your career objective?  Where do you see yourself in five years down the line?   * **Use SMART approach –**   Specific, Measurable, Attainable, Relevant and Timely.  **Learn Corporate Etiquette**   * Business etiquette –   All rules that one has to follow when in a business environment.   * During presentation or a meeting, do listen to the speaker carefully. * Personal hygiene should be maintained. * Do’s in internet etiquette.   Respond emails on time.  Use proper greeting and complimentary close in your email.  Choose right language when giving feedback on an online forum.   * Don’ts in internet etiquette.   Do not make fun of people on social networking sites.  Do not spam others email ids/social media ids with chain mails.  **Write Effective Emails**   * **Email – Information sent electronically between two or more people over a network.** * **Structure of Email.**   To  Subject  Opening Mid body  Complimentary close E-Signature (if necessary) |

|  |  |  |  |
| --- | --- | --- | --- |
| **Date:** | 20/05/2020 | **Name:** | Jagadeesha Hegde |
| **Course:** | The Python Mega Course | **USN:** | 4AL17EC036 |
| **Topic:** | Application1- Build an interactive English dictionary | **Semester & Section:** | 6th A |
| **Github Repository:** | Jagadeesha-036 |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **AFTERNOON SESSION DETAILS** | | | |
| **Image of session** | | | |
| **Report**  **REPORT**:   * In this application we learntThe method to load data in python dictionary * After loading the data, the ways to return the meaning of the word in the python dictionary * We learnt about the best matches in a list of words for the given data * It returns the definition of the word * We implemented case sensitivity * It recommends the best matc | | | |